



ACORD eFORMS are here!

## What's an eForm?

An eForm is an electronic fillable ACORD form that is capable of collecting data. The data from an eForm can then be extracted for re-use, including to populate other forms.

On the surface, eForms appear identical to current ACORD forms. On the inside, eForms' capabilities take ACORD Forms the next step into the future.

## Why should I use eForms?

eForms offer many features that benefit both end users and developers:

### Features for Forms Users

eForms enable you to gather and transmit data faster, and facilitate straight-through processing. eForms are programmed to extract data straight into your agency management system. You can also use eForms through an insurer website.

Using eForms, insurers can receive more accurate data, shorten update cycles, and eliminate the possibility of errors due to manual data re-entry.

Because there's more intelligence inside the form, it's simple to use. You'll be able to train staff more efficiently, which will free your time for other concerns.

Key eForms features include:

- **Integrated Forms Instruction Guide (FIG):** You don't have to leave the screen for a separate help menu, PDF, or hard copy guide. Just place your mouse over any field, and the instructions for that field appear.
- **More precise data capture:** Fields such as Address are now separated into component parts, such as *Street*, *City*, and *State*. This reduces free form text that needs human review.
- **Forms Generation:** Fully populated forms can easily be generated for use by insurer call centers and other account services.
- **Overflow Capability:** What if there are four fields for automobile information, but you need to cover five cars? The eForm can be configured to expand for additional data.

FOR MORE INFORMATION  
about the various forms  
programs ACORD offers,  
please visit our website at  
[www.acord.org](http://www.acord.org).

FOR INFORMATION  
about eForms pricing,  
please contact:  
ACORD Member Services  
[memberservices@acord.org](mailto:memberservices@acord.org)  
800 444 3341, option 2

## Features for Developers

Previously, when ACORD forms were updated, developers had to re-program each time for each form. eForms contain a consistent XML format, and unique XML tags for each form field, called eLabels.

eLabels are applied consistently across all ACORD eForms. ACORD has done the mapping from the physical form fields to the eLabels, so you only build once. The latest updates to eForms can be downloaded and plugged into your systems.

The industry as a whole supports ACORD and the development of forms. Incorporating ACORD eForms into your products will help you stay current and compliant. And eForms save you the time and expense of creating and maintaining proprietary forms.

## How do I get eForms?

End users of eForms may obtain them through agency management systems, or from forms providers or carriers.

Developers may obtain a sample eForm file and supporting technical information from ACORD upon request. Those who wish to build systems that incorporate eForms may obtain licenses through ACORD's eForms redistribution program.

For more information about the various forms programs ACORD offers, please visit our website at [www.acord.org](http://www.acord.org).

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